



ILASA

Institute for Landscape
Architecture in South Africa

ILASA NATIONAL ANNUAL GENERAL MEETING HELD ON 17 SEPTEMBER 2014 AT 13H00

MINUTES

1. NOTICE OF MEETING

It was **NOTED** that the meeting notice had been circulated in line with the stipulations of the constitution.

2. SIGNING OF ATTENDANCE REGISTER

All in attendance signed the attendance register.

3. WELCOME AND APOLOGIES

All were welcomed by Eamonn O'Rourke and apologies were **NOTED**.

Jessica Harding

Dale Shand

Tobias Mahne

Johan Goosen

Bernadette Vollmer

4. APPROVAL OF THE AGENDA

The agenda was **APPROVED** by the members.

5. APPROVAL OF THE PREVIOUS MINUTES

The minutes of the previous meeting were confirmed with the addition of certificates of appreciation were handed to Clare Burgess and Bruce Eitzen for their contributions to the organising of the IFLA congress.

6. MATTERS ARISING FROM PREVIOUS MINUTES

None

7. REGIONAL CHAIR REPORTS

Gauteng Branch Report

The membership **NOTED** the branch report as presented by 'Eamonn' O'Rourke.

ANNEXURE A

Cape Branch Report

The Cape branch Chair's report was delivered at the regional AGM.

The KZN branch chair's report was taken as read and **NOTED**.

8. PRESIDENTS REPORT

Antoinette Raimond presented the Presidents report which was **NOTED** by the membership.

9. TREASURER'S REPORT BY VDW

The secretariat presented the financial report in the absence of a treasurer.

10. AUDITED FINANCIAL STATEMENTS

The audited financial statements were **NOTED** with no concerns raised.

A suggestion was **NOTED** that the conference is a risk and should be separated from ILASA's operating costs.

[ACTION: NEC]

2013/2014 BUDGET

The 2013/2014 budget was taken as read.

2014/2015 BUDGET

It was **AGREED** that the NEC would discuss and draw up the budget for 2014/2015.

11. NOMINATIONS FOR VACANT NEC POSITIONS

- President Designate

The membership was informed that two nominations namely Ida breed and Neal Dunstan were received for the position of president designate. The two candidate's CV's will be circulated and a ballot circulated for voting electronically.

- Treasurer

Cobus Scheepers was nominated as treasurer. The membership unanimously **APPROVED** Cobus Scheepers as the ILASA treasurer for the current term of office of the NEC.

- BEPEC Representative

It was **NOTED** that Johann Barnard had accepted the nomination as BEPEC representative.

- ILASA Cape NEC Member

Nicole Strong was nominated as the ILASA cape NEC member.

12. MATTERS ARISING FROM THE

- President's Report

No matters arose from the President's report.

- Treasurer's and branch chairs' Reports

No matters were arose from the financial or branch chair reports.

13. APPOINTMENT OF AUDITORS 2014/2015

Harris, Dowden and Fontaine were appointed as auditors for the next financial year.

14. CONSTITUTIONAL CHANGES

It was **AGREED** that the branches will hold sessions within the next three months so that the constitution can be finalised by the end of the year.

15. CONFIRMATION OF NEW NEC MEMBERS

- Antoinette Raimond
Ida Breed
Cobus Scheepers
Eamonn O' Rourke
Tobias Mahne
Nadia Funke
Ankia Bormans
Nicole Strong

16. CONFIRMATION OF REGIONAL COMMITTEE MEMBERS

- Gauteng Committee
Mr Eamonn O' Rouke
Mr Tobias Mahne
Ms Mirella Bandini
Ms Mitha Cilliers
Ms Kara – Lee Prinsloo
Ms Gina Switala
- KZN Committee
Ms Nadia Funke
Mr Lucas Uys
- Cape Town Committee
Ms Ankia Bormans
Ms Antoinette Raimond
Ms Ilham Gabier
Ms Mareza van Rensburg
Ms Vikki Crawley
Mr Winston White
Nicole Strong

All committees remain the same as the previous year.

17. ANY OTHER NATIONAL BUSINESS

None

19. ANY OTHER REGIONAL BUSINESS

None

20. CLOSURE

The president thanked members and closed the meeting.

THUS READ AND CONFIRMED

CHAIRPERSON

DATE