



ILASA

Institute for Landscape
Architecture in South Africa

ILASA NATIONAL ANNUAL GENERAL MEETING HELD ON 16 SEPTEMBER 2015 AT 13H00

MINUTES

1. NOTICE OF MEETING

The notice of the meeting was distributed as stipulated by the constitution.

2. SIGNING OF ATTENDANCE REGISTER

Members present signed the attendance register and the Cape and Gauteng regions were joined by teleconference.

Cape Town had twelve members present, and Gauteng two.

3. WELCOME AND APOLOGIES

The president welcomed all in attendance and **NOTED** apologies as listed.

Gina Switala
Herman de Lange
Bruce Eitzen
Megan Anderson
Karien Hanekom
Cornelia King
Lebeau Labuschagne
Mark Saint Pôl
Kathrin Hammel-Louw
James French
Karen James
Tanya de Villiers
Stuart Glen
Ilham Gabier
Byron Douglas
Ida Breed
Frans van Wyk
Mitha Cilliers
Tiaan Laker
Tobias Mahne
Bernadette Vollmer
Paul Smit
Grahm Young
Su-ann Burschen
Christa Otto
Wim Vunderink

4. APPROVAL OF THE AGENDA

The membership confirmed the agenda.

5. APPROVAL OF THE PREVIOUS MINUTES

The membership confirmed the minutes of the previous AGM without change.

Proposed: Eamonn O'Rourke

Seconded: Cobus Scheepers

6. MATTERS ARISING FROM PREVIOUS MINUTES

There were no matters arising from the previous minutes other than the constitutional changes which are to be discussed later on the agenda.

7. REGIONAL CHAIR REPORTS

- Gauteng branch report
- Cape branch report
- KZN branch report

ANNEXURE Ai

ANNEXURE Aii

ANNEXURE Aiii

Regions to be joined via teleconference at 14:00

8. PRESIDENTS REPORT

ANNEXURE B

The president's report presented by Antoinette De Beer, was distributed prior to the meeting and the membership noted highlights from the report, with special thanks to members who have offered much of their time and efforts representing the association of various forums and to the benefit of ILASA.

The Anne Sutton project was highlighted and **NOTED** by the membership.

It was **AGREED** that the University of Pretoria student recipients of the awards will be communicated to the membership.

[Action: E O'R]

It was **NOTED** that IFLA Africa feedback will be presented in the form of the newsletter with a request for member's participation and support.

[Action: AB & ADB]

9. TREASURER'S REPORT

ANNEXURE C

The membership **NOTED** feedback on the financial report as presented by Cobus Scheepers, with the full report having been distributed with the agenda pack.

The 2015/2016 budget was tabled and **NOTED** as presented, as per attached annexure.

Suggestions to address replenishment of the bursary fund were noted as follows:

- Take 10% of membership fees (corporate and individual memberships);
- A percentage of regional event income;
- SACLAP registration contribution;
- An event with the sole purpose of raising funds for the bursary fund;

- The annual conference also raise funds for this purpose, despite the fact that it will fall into the next financial year;
- The improvement of BEE rating if contribution is made to such a fund as incentive for corporates to contribute;
- Approach Autodesk for a contribution to the fund with motivation.

[Action: CS and NEC]

Financial statements were tabled by the secretariat and **NOTED** by the membership, without comment.

10. APPOINTMENT OF AUDITORS 2015/2016

The auditors Harris, Dowden and Fontaine were appointed as the auditors for the next financial year.

11. NOMINATIONS FOR VACANT NEC POSITIONS

The Cape region nominated and appointed Donovan Gillman as representative on the NEC.

The Gauteng region will still appoint their relevant representative by means of electronic ballot, by the end of the month. Wednesday, 30 September.

12. CONFIRMATION OF NEW NEC MEMBERS

Ida breed
 Antoinette De Beer
 Cobus Scheepers
 Eamonn O' Rourke
 Nadia Funke
 Ankia Bormans
 Donovan Gillman
 Mitha Cilliers

13. MATTERS ARISING FROM THE PRESIDENT'S / TREASURER'S AND BRANCH CHAIRS' REPORTS

No matters arising.

14. CONSTITUTIONAL CHANGES

Concerns **NOTED** from Cape Region, about a generic non-profit organisation. No voting on the constitutional changes will be done this year, and this matter is to be finalised within the coming year. The Cape region comments are to be finalised by end March 2016 for the matter to be closed.

The constitutional changes were discussed at length and it was **AGREED** that the Cape region will propose which paragraphs or clauses are to be retained in the new constitution.

15. CONFIRMATION OF REGIONAL COMMITTEE MEMBERS

Cape Town
 Ankia Bormans
 Donovan Gillman
 Winston White

Gauteng
Eamonn O'Rourke
Mitha Cilliers
Kara-Lee Prinsloo
Gina Switala
Wessel Oosthuysen

KZN
Nadia Funke
Lucas Uys

16. ANY OTHER NATIONAL BUSINESS

NOTED that recent graduates from UCT and UP and other institutions be encouraged to join ILASA.

A student doing research on modelling water usage of plant requirements to develop a model for South Africa. He will be meeting with Gauteng members on 29 September and this could possibly be rolled out to other regions, should there be an interest.

Suggestions for research topics for students to contact David Gibbs.

17. ANY OTHER REGIONAL BUSINESS

Gauteng AGM attendance was **NOTED**, with a suggestion of a technical presentation to be connected to the AGM, as an attraction for members to attend.

KZN - restrictions of LA's on councils to be addressed.

18. CLOSURE

The president thanked members and closed the meeting.

THUS READ AND CONFIRMED

CHAIRPERSON

DATE